

IQAC MEETING HELD ON 28.7.18

1st IQAC meeting was held on 28.7.18 at 1-30PM in Principal's Room. This IQAC committee has started working from 26th July 2018 when the charge was formally handed over. The seal was handed over on 4th July 2018 & a laptop without any document was handed over on 26th July 2018. So the first formal IQAC meeting was arranged on 28th July 2018 with The Principal Dr. Kingalkini Biswas as the chairperson of the committee.

The decision taken in the meeting are as follows -

1. July 2017 - June 2018 → AQAR & Departmental record is to be completed.
2. To prepare a proforma for departmental record & maintain the record both in soft & hard copy.
3. To update the College website & Profile of teachers.
4. To complete the self Appraisal Report for July 2017 - June 2018
5. To improve the Alumni Association.
6. To complete student's Feedback form.
7. To prepare Academic Calendar, Database of minor Research Projects, Publication of teachers' research & the paper presentations by faculty from Year 2017 - 2018.

ITAC MEETING

HELD ON 28.7.18

8. To improve ICT infrastructure, organize a workshop on ICT by the library, improve vocational training programmes. & other infrastructure based on NAAC Exit Report & Recommendation 2016.
9. To publish the college Journal & also apply for ISBN.
10. To organize seminars & apply research & workshop funding to organisation IESSR, ICMR etc.

signature

1. Keijalleni Bini 28.7.18
2. Aparna Sen Gupta (Coordinator) 28.7.18
3. Nihar Kanti Mandal
4. Indira Sen 28.7.18
5. Shukla Pathan 28/7/18
6. Udayee Saha 28.7.18
7. Bangaru Sui 28.7.18
8. Saminur Rahman 28.7.18

IQAC MEETING

16.1.18

- 1) Necessity of Documentation → Kanyashree document is only available. Udayan & Nabanna scholarship information is not available in college.

Mail to be sent to Udayan. Information on Nabanna Scholarship to be taken up. SC/ST, Minorities Scholarship.

→ Nabanna

→ Udayan

→ SC/ST

→ Minorities Scholarship.

→ Kanyashree

To be Scholarship cell to be formed.

1) Alifun Izaz

2) Sanjay Majumdar (Convenor).

3) Malay

4) Aruna Halder

2) Alumni Association to be Strengthened (Meeting to be held on ~~1st~~ Feb)

1) Rita Nag.

2) Sujata Di (Convenor)

3) Rudra Prasad Saha

4) Bidisha Biswas

5) Sontu Bag

6) Samimur Rahman, Bangasree Dey.

7) Kaberi Roy.

3) Student Feedback → Register copies, Bell for every class → lapses.

4) Government Sponsored NSS projects

5. Seminar and Conference, International and National.
Convenor → Dr. Indira Sur (April approx.).
6. MOOC and SWAYAM → Implementation convenor
Bangarsee Dey. (Open to all with Registration fees)
7. ISSN → Process information to be provided by
Bangarsee Dey.
8. Student and Parents' meeting. (March and August)
Written document to.
9. Fund to be provided to the teachers for presenting
paper in International Conf.
10. Industry Collaboration → Convenor → ~~Shri~~ Dr. Indranil

1.	Kunjilini Bhow	16.1.19.
2.	Indira Sur	16.1.19
3.	Samirun Rahman	16.1.19
4.	Shukla Pathan	16.01.19
5.	Aparna Sen Gupta	16.1.19
6.	Nihar Kanti Mandal	16.01.19
7.	Bangarsee Dey	16/1/19.
8.	Kibumona Barua	16/1/19
9.	Udaye Saha	16.1.19.
10.	Chanda Mandal	16/01/19

IQAC MEETING

1. 6th February 2019 meeting with Alumni Association. Formation of new committee and future plan of Alumni Association has been discussed.
2. 6th March 2019 has been fixed for ~~Alumni~~ Alumni Association meet with passed out students.
3. 8th February 2019 IQAC has discussed on organizing ~~career~~ career fair tentatively on 27th February 2019. A committee has been formed to organize the career fair:

1. Dr. Rituparna Basak (convenor)
2. Smt. Bangasree Dey (St Convenor)
3. Dr. Subhasree Dutta Das Gupta
4. Sri Pralay Mandal (St Convenor)
5. Smt Bidisha Biswas
6. Smt Gowri Chakroborti

7. ALL IQAC MEMBERS

8. Sayeri Roy, 9. Subhojit Dey

1. Aparna Sen Gupta
2. Shrukh Pathan
3. Nihar Kanti Mandal
4. Indira Sin
5. Samir Kumar Rahman
6. Dhayee Saha 8/2/19.

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Meeting on Job fair, 2019

1. Kingallin' Biri 16.2.19.
2. Aparna Sen Gupta
3. Rituparna Basak
4. Atreyee Saha
5. Subhrajit Dey
6. Chhanda Mandal
7. Shukla Pathak
8. Nihar Kanti Mandal
9. Pralay Mandal
10. Bidisha Basu

It has been decided that an ^{inter-college} career fair will be organized on 27th February, 2019 from 11:00 am. The programme will be inaugurated by Sri Sovondel Chattopadhyay. Stalls of different companies & parallel career sessions will be held. Banner & invitation card need to be prepared & students & principals of different colleges will be invited.