Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MURALIDHAR GIRLS' COLLEGE**
Name of the head of the Institution	**DR. KINJALKINI BISWAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03324644371**
Mobile no.	**9433112142**
Registered Email	**muralidhargirls@gmail.com**
Alternate Email	**mgiqac2018@gmail.com**
Address	**P- 411/14, GARIAHAT ROAD, BALLYGUNGE**
City/Town	**KOLKATA**
State/UT	**West Bengal**
Pincode	**700029**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**SMT. APARNA SENGUPTA**
Phone no/Alternate Phone no.	**03324641312**
Mobile no.	**9830961579**
Registered Email	**aparna.sengupta.73@gmail.com**
Alternate Email	**mgiqac2018@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.muralidhargirlscollege.ac.in

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.muralidhargirlscollege.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**76**	**2004**	**03-May-2004**	**02-May-2009**
2	**B++**	**2.76**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

30-Nov-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Rabindra Jayanti	**13-May-2019** **1**	**80**

Satyajit Ray's Birthday Celebration	02-May-2019 1		50
Women's Day Celebration	08-Mar-2019 1		100
Inter-College Career Fair:Opportunities for You	23-Feb-2019 1		296
[View File](#)			

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Building Construction	State Govt.	2019 365	2100000
Institution	2.0	RUSA	2018 730	10000000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Prepared previous AQAR report Publication of MGC Quest (Research Journal) 2. Prepared Academic Calender 3. Organized Career fair 4. Implementation of CBCS 5. Celebration and Observation of Special Days

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic and Administrative achievements by the Head of The Institution	Panel member of SSC (Staff Selection Committee), Panel member of Non-teaching Staff selection board, Member of Governing Body of other colleges
Celebration and observation of special days	Organized lectures, cultural programmes on respective day for students' nourishment
Encourage faculty enhancement	Two faculties received Doctoral degree; one faculty was invited as resource person to deliver lecture on "Stress & Drug Addiction"and "Peace & Tagore"
To organize career fair	Organized career fair and taken initiatives on-campus and off-campus selection of students as placement drives
Increase in faculty strength	three new faculties was appointed in substantive post
Monitoring, promotion, implementation and contnuous improvement of the college activities	Regular assessment of all academic activitiesdone and efforts made to implement corrective measures.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	12-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	16-Feb-2019

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

1.At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. 2.Orientation programme is organized every year for newly admitted students to make them aware of the rules and regulations, co-curricular activity, NSS and NCC of the college and university. 3.Routine committee of the college prepares the master routine and circulates it to different departments. Routine is prepared strictly in accordance to the number of credit points mentioned in the prescribed syllabus of each course offered by the departments as per Calcutta University CSR. 4.Based on the departmental routine, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department 5.Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic. 6.Along with the traditional chalk and talk method, teachers often use power-point projections during the lectures to demonstrate topics. 7.Unit tests, Mid term, selection tests, Internal assessment are held after completion of of the syllabus and periodic review of performance of students is undertaken. 8.Field tours are organized by Departments of Botany, Geography and TTMV to ensure effective implementation of the prescribed curriculum. 9.Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. 10.Student satisfaction survey is conducted by IQAC to improve the system of the college. 11. Apart from General library, every department has a seminar library to provide easy access of books to the students. 12.Alumnae association organizes reunion every year and participates in college organized Anandamela. Interaction between the eminent Alumnae of the college and the present students generate many emotional moment and motivational movement. 13.Under the valuable cell NSS of college students nourish their prime responsibilities toward society. 14. College offers its students the opportunity to join NCC and make them aware responsibility towards nation. 15. College provides students and staffs free medical check up weekly by Dr. Suchandra Das. 16.3-year degree course TTMV (Major) under CU caters for jobs in all Government and Non-Government sectors. 17.IGNOU unit of this college has become the regular study center with code number 28140 where students can pursue UG & PG courses along with PG Diploma, Diploma and Certificate course. 18. College also takes initiatives students' social, Anandamela, sports, Saraswati pujo annually to nourish their all over development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
[View File]()		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	09/07/2018
BSc	UG	09/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback on the overall domains of the college is received from students as Students satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. Students feedback are analyzed by the IQAC and necessary actions/amendment are taken by the authority. Head of the institution meets class representatives at a regular interval to channelize the system smoothly. All Departments receive feedback from parents through parent teacher meetings time to time and discuss overall issues related to the betterment of students and college.Teachers provide valuable feedback to the head of the institution on different academic issues. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the doc box. Feedback from alumni are also taken for the betterment of college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Mathematics Honours	20	52	6
BA	Economics Honours	35	37	4
BA	Political Science Honours	53	98	41
BA	Sociology Honours	39	75	23
BA	Journalism and Mass Communication Honours	55	204	39
BA	Education Honours	47	83	36
BA	History Honours	42	168	28
BA	Philosophy Honours	36	64	10
BA	Sanskrit Honours	42	44	23
BA	English Honours	58	541	53
BA	Bengali Honours	54	278	36
BSc	General	80	64	9
BA	General	240	430	226
BSc	Statistics General	35	30	1
BSc	Film Studies General	40	150	Nill
BSc	Microbiology General	20	40	7
BSc	Zoology General	20	80	5
BSc	Physics General	20	40	Nill
BA	Travel & Tourism Management	35	18	11
BSc	Geography Honours	41	253	32
BSc	Psychology Honours	40	425	35
BSc	Chemistry	15	47	4

	Honours			
BSc	Botany Honours	26	106	15

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1517	Nill	42	Nill	42

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	37	19	7	2	19

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• At the beginning of every Academic session, departments individually organize orientation programme on the first day for students of first semesters (both Honours and General) under the guidance of IQAC and explain the mentoring system, course details, assessment procedure, assignment details, cocurricular activities etc. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender, parents' contact details etc are collected by the department and two class representatives are selected. Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental teachers maintain interaction with students through individual meetings, social networking sites. Teachers discuss with parents during parentteacher meetings and try to solve the problems. • IQAC takes initiatives for upliftment of the students by organizing different job oriented workshops from various renowned organizations engaged in same kind of activities. • Institute also provides free selfdefense training, yoga training, medical check up, spoken English course to the students for their betterment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1517	42	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	42	6	3	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA

[View File]

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	UG	SEM1	03/01/2019	21/02/2019
BA	UG	SEM 1	03/01/2019	21/02/2019

[View File]

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to University of Calcutta. University has introduced CBCS and Semester system from the session 201819. In the new system other than the semester exam at the end of each semester students have to acquire at least 60 internal attendance and appear for internal/ tutorial/ practical examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the college is affiliated to Calcutta University therefore it adheres to all the academic calendar schedules published by the University and reforms it within the stipulated time periods that is being uploaded in college website. www.muralidhargirlscollege.org

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.muralidhargirlscollege.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MAJOR	BA	PART III	9	5	56
GENERAL	BSc	PART III	12	7	58
HONOURS	BSc	PART III	39	36	92
GENERAL	BA	PART III	105	47	45
HONOURS	BA	PART III	232	190	82
MAJOR	BA	SEMESTER	11	11	100
GENERAL	BSc	SEMESTER	7	7	100
HONOURS	BSc	SEMESTER	62	62	100

GENERAL	BA	SEMESTER	160	160	100
HONOURS	BA	SEMESTER	266	266	100
MAJOR	BA	PART II	10	9	90
GENERAL	BSc	PART II	16	16	100
HONOURS	BSc	PART II	39	35	90
GENERAL	BA	PART II	138	113	82
HONOURS	BA	PART II	158	127	80
MAJOR	BA	PART I	13	10	77
GENERAL	BSc	PART I	9	6	67
HONOURS	BSc	PART I	82	60	73
GENERAL	BA	PART I	125	69	55
HONOURS	BA	PART I	263	201	76

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NA](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1023174	749674

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
A Different Celebration	Sharmistha Dutta Roy	Shalimar	09/09/2018	National level Short Film Contest

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	psychology	1	5.8
International	Geography	1	4
International	Sanskrit	1	0
National	Sanskrit	2	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Psychology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	NA	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	6	7	2
Presented papers	5	Nill	Nill	Nill

Resource persons	Nill	1	2	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of Netaji Birth Day	NCC	1	10
Kolkata Marathon	KOLKATA POLICE	1	27
All india National Integration Camp	NCC	1	2
All India National Integration Camp EBSB held at Delhi SVO Madhuparna	NCC	1	1
Advance Leadership Camp held at IIT Hijli High School Kharagpur CDT	NCC	1	1
Our Cadets participated in Pinkathan and Kolkata Police Police Marathon	KOLKATA POLICE	1	20
SSB Short Service Camp held at Gwalior	OTA Gwalior	1	2
International Yoga Day on through yoga at Victoria Ground and our College Premises	NCC	1	50
Kolkata Half Marathon	KOLKATA POLICE	1	4
Hospital Attachment Camp was held at Command Hospital	Command Hospital	1	2
Successfully completed in Mountaineering Institute Darjeeling	HMI	1	1
Rock Climbing	NCC	1	6

Camp at Shushunia forest			
CPL Sonail Halder participated in Pre Republic Day Camp III and selected for next camp	NCC	1	1
CPL Sonali Halder participated in Pre Republic Day Camp II	NCC	1	1
Pre Republic Day	NCC	1	1
Inter Group RDC Competition	49 Bengal BN NCC	1	1
Combined Annual Training Camp NCC held at Shibkali Nagar from participated in Republic Day Camp training	1 Bengal Bn	1	7
Inter Group Competition of Thal Sainik held at Civil Defence	16 Bengal Bn NCC	1	6
Riffle shooting camp was held at Asansole	10 Bengal BN NCC	1	1
Workshop on adult literacy	NSS	7	100
Workshop on effective communication	NSS and Society on Intervention and Research on Civilisation disease (SIRC).	7	114
International Womens Day celebration	NSS	15	150
Gender equality workshop	NSS AND Swayam	5	30
Health awareness programme	NSS and Medica Super Speciality Hospital	7	97
Awareness programme on PCOS.	NSS AND Sun Pharma	7	100
NSS Day Golden Jubilee Celebration	NSS	7	45
program on women health and hygiene and grooming.	NSS AND Procter and Gamble	7	150
Seminar on use of	NSS	2	90

| first aid in daily life organised in collaboration with the Himalayan, titled Life the art of living. | | | |
| INTERNATIONAL YOUTH DAY | NSS | 2 | 2 |

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	Nill	Nill

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
MINOR RESEARCH PROJECT	5	UGC	730

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Intellectual Property Rights	Academic growth development	K. K. Das College	05/09/2018	31/12/2019	7

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

Hulladek	06/11/2018	E Waste Recycling	55
Calcutta Ekatma	18/09/2018	Social service	12
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4459900	2065025

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Synergie	Fully	upgraded	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	42329	1003769	183	12689	42512	1016458
Journals	16	25249	14	15181	30	40430
Digital Database	1	5900	1	5900	2	11800
CD & Video	60	16850	Nill	Nill	60	16850
Library Automation	1	42329	183	42329	184	84658

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	66	3	2	1	1	1	21	25	0
Added	0	0	0	0	0	0	0	0	0
Total	66	3	2	1	1	1	21	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	http://www.muralidhargirlscollege.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
563000	478365	1243500	632030

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college regularly conducts seminars, workshops, different cultural activities like the Annual Sports. Annual Social, Anandamela, Saraswati Puja as some of the important activities for the students.Laboratory is regularly looked after for its consummables reagents. Library facilities are also provided to all the teachers and students. Computers are provided to all the departments. Some of the departments are provided with desktops and other departments are provided with laptops. There are also projectors availed for all the departments to project seminars and films for the students.

http://www.muralidhargirlscollege.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student's Aid Fund	6	5815
Financial Support from Other Sources			
a) National	Post Matric Scholarship Schemes Minorities CS and Central Sector Scheme of Scholarships for College	167	819000
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	03/08/2018	14	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NA	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	4	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI, OTT, HULLADEK, WHEEL WING TRAVEL	20	4	00	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	92	UG	Arts, Science	CU, JU, RBU, AMITY	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Saraswati Puja	College	600
Bhasha Dibos	College	200
Annual Sports	College	200
Annual Social Prize Distribution	College	500
Freshers welcome	College	300
Special day observation	College	250

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	Nill	Nill	Nill	NA	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college popularly known as "Chhatri Sansad" is an elected body and always take active part with faculty members and college administration to ensure overall development of the college. They play important role to organize different cultural programmes to observe important days such as "Saraswati Puja", "Republic Day", "Rabindra Jayanti", "Social","Independence Day"etc. in the college campus. Participation of students in the "Anandamela" and other programmes helps in the development of their organizational skills. They play active role in "Mock Parliament", college organized different competition. General Secretary (GS) of the students' council is the member of governing body of the college. GS puts forward her suggestions and different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC. Problems faced by students are sometimes communicated to the college

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni meet is conducted every year in order to reconnect with the Alumni to share their journey and also to plan for the overall development of the college.

5.4.2 – No. of enrolled Alumni:

169

5.4.3 – Alumni contribution during the year (in Rupees) :

8450

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meetings

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Decentralization • Principal of our college monitors the daily works of teaching and non teaching staffs of the college. She forms various academic sub committees for her assistance to run the system smoothly. Departments take their own decisions regarding curriculum including routine, syllabus distribution and departmental affairs. • Routine committee makes central routine according to the affiliated university credit system. • Head clerk assists Principal in assigning duties to non teaching staffs. • All sort of members are interconnected through email and social media by the college authority. 2. Management • Principal takes decisions discussing with the Teachers' council and Governing Body. • Students' decisions are also welcome in some specific matters. • IQAC does inspections at various levels through effective governance and organization and also ensures academic excellence by optimum utilization of human resource and infrastructure. . Principal organises meeting with the Class Representatives at regular intervals.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	• Private organizations like ICICI, HULLADEK, OTT etc organized workshop for the placement of the students.
Research and Development	• College provides assistance to faculties in PhD programmes and research project. • Five faculties are working under UGC Minor Research Project. • Teachers can access journals and ebooks from college library. • College also publishes research journal

		'Quest' to encourage faculties in research work.
	Teaching and Learning	• Teachers under the supervision of IQAC constantly works to improve teaching learning process of the college through application of quality benchmarks/parameters for the various academic and administrative activities of the institution. • IQAC takes initiative to bring new and innovative co curricular and extracurricular activities to improve the overall personality of the students. • Departments and IQAC organizes lectures, seminars and workshops for the development of the institutional curricular. • ICT based seminars and workshops are also organized. • IQAC takes initiative in modernizing and upgrading infrastructure and equipment. • Teachers are also adopting ICT based techniques along with chalk duster method to facilitate the teaching learning process. • Faculties also take parts in enrichment programmes. • College successfully adopted CBCS system and teachers also have adopted modern and upgraded evaluation system. • Students are allowed to access e resources including journals and e books from college library.
	Curriculum Development	• As the college is an affiliated college of the University of Calcutta curriculum is developed and designed by University. Hence college has little opportunity towards curriculum development. However, the faculty members associated with the Board of Studies provide contribution to this process. • Seminars and workshops are held in the college on curriculum development. • Faculties also involve themselves and attend various workshops and seminars of CBCS system.
	Examination and Evaluation	• University of Calcutta sends examination related information and guidelines to the college which college receives through the portal. Final question papers are designed by the university however internal assessment, class tests tutorials are designed by the respective departments of college. All question papers are computerized. • Marks are uploaded on university portal time to time. • Students are directed to submit assignment regularly. • Several faculty members are involved in

	university examination process as paper setters, moderators, examiners, head examiners, scrutineers and coordinators. • Faculties of lab based subjects are also act as external and internal examiners during university practical examination. • College also involve as zonal center for different subjects of the university examinations.
Human Resource Management	• Students are encouraged to participate in different seminars, field tours, competition, youth parliament, cultural activities, quiz, debate etc to increase and improve their different skills. • Faculty members are encouraged to participate in trainings, workshops and staff development programmes. • Departments also organize various seminars. • Different committees are formed by Principal to ensure academic and administrative experience of faculty members and to run the system smoothly. Some committees are ratified by GB. • Students' union representing the students places their demands. • Teachers and students also communicate through emails and social media. • All sectors work coordinating each other to bring the best for college. The Principal supervises and coordinates the all channels as a whole.
Library, ICT and Physical Infrastructure / Instrumentation	• College library is well equipped with ICT facility. • There are CCTV cameras and Biometric attendance system for teaching and nonteaching staffs. • Computers are allotted to each department. • Various departments have internet connection, printer and projector. • Renovation and up gradation of laboratories, subscribing journals, ramp, wheel chair and lift facility are also available.
Admission of Students	• College has online admission procedure and also organize orientation programme for fresher.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	• Receipt of admission fees is completely online • Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the Treasury. • Etender is notified as per the

	government guidelines for purchase of items. • Payment for the work orders is done through Cheque.
Student Admission and Support	• Admission procedure is fully online. Students can select their subjects as per CBCS rules. • Merit lists are prepared and uploaded by fully computerized system. • Verification and counseling made by the admission committee and faculty members. • Students are provided scholarships and financial assistance sanctioned by central and state government. • Applications of various schemes and verification of scholarships are done by online system.
Examination	• University sends examination related instructions and guidelines to the college through portal. • Evaluation of answer scripts and marks uploading and submitting are done by the faculties. • Faculty members of this college perform their evaluation duties as examiner, head examiner, scrutinizer, reviewer as and when appointed by the university.
Planning and Development	• College has proposed various developments to improve staff rooms, library, laboratories, corridors, office. • Library automation has been initiated by the use of Synergie software.
Administration	• Salary of teaching and non teaching staffs are given through HRMS. • Notices and circulars are uploaded in the college website and communicated to different departments through social network from the Principal • Each and every IQAC notice is circulated by the coordinator herself through social media.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	Nill
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of

	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course by Department of Education, Jadavpur University	1	03/12/2018	22/12/2018	18
Refresher Course on Global Studies by JNU, HRDC.	1	05/03/2019	30/03/2019	26
121st Orientation Programme by Calcutta University	1	04/09/2018	03/10/2018	29
SRC in Library and Information Sc. In University of Calcutta, Dept. of Library and Information Sc	1	04/09/2018	25/09/2018	22
Refresher course (Department of Sanskrit, Jadavpur University)	1	27/08/2018	15/09/2018	20
94th Orientation Programme	1	05/03/2019	01/04/2019	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
STAFF HEALTH CHECKUP	STAFF HEALTH CHECKUP	2 STUDENT AID FUND AND MEDICAL CHECKUP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College Governing Body has appointed an internal auditor since 2016 till date who submits initial audit report every year. Government of West Bengal assigns statutory auditor from time to time and the audited report are placed and recommended by the Governing Body and submitted to the Higher Education Dept, West Bengal every year. The accounts and finances is also placed to the Finance and Purchase committee of college which is totally looked after by the Head of the Institution, the Accountant and the Governing Body of the College.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

View File

6.4.3 – Total corpus fund generated

33036890.17

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NOT APPLICABLE

6.5.3 – Development programmes for support staff (at least three)

NOT APPLICABLE

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implementation of the suggestions made by NAAC during the previous accreditation details 2. Filling up of vacant positions in the Department of Bengali, Department of Philosophy and Department of English 3. Implementation of the CBCS system in the college 4. Implementation of Student feedback system at a regular basis 5. Introduction of ALUMNI ASSOCIATION programmes and initiatives by the IQAC for strengthening the ALUMNI ASSOCIATION of the college 6. The IQAC has taken initiative to organise CAREER FAIR for the students 7. The IQAC has taken initiative to celebrate SPECIAL DAYS like International Womens Day, Birth Centenary Of Satyajit Ray and others (information given before) 8. The IQAC also took initiative to organise INTERNATIONAL SEMINAR on ICT AND EDUCATION. The Seminar was held on 17th August 2019.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	InterCollege Career Fair: Opportunities for You	23/02/2019	23/02/2019	23/02/2019	296
2019	Celebration of Womens Day	08/03/2019	08/03/2019	08/03/2019	100
2019	Satyajit Roy Birthday celebration	02/05/2019	02/05/2019	02/05/2019	50
2019	Rabindra Jayanti	13/05/2019	13/05/2019	13/05/2019	80
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Power panel has been formed at the rooftop of the college. It generates 10kv per unit from each solar panel.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	100
Ramp/Rails	Yes	1617

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

ntages	local community						
Nill	Nill	Nill	Nill	00	NA	NA	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Eco friendly solar panel has been installed from 2016. 2. Hulladek ewaste management. 3. No smoking zone. 4. Distribution of saplings to students and teachers for a greener campus 5. Regular pest spray.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Well coordination and implementation of CBCS system. 2. We encourage all the departments to take initiatives to celebrate special days like Sanskrit Day, Bhasha Dibas etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.muralidhargirlscollege.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission of the college is to extend educational facilities to all deserving students, including first generation learners. The ultimate goal of the college being empowerment of women, the institution has endeavoured to expose its students to emerging areas of knowledge, culture, strength, faith in oneself and all the other characteristic traits needed for a woman. We are successfully running the NCC NSS unit in the college.

Provide the weblink of the institution

http://www.muralidhargirlscollege.ac.in

8.Future Plans of Actions for Next Academic Year

Future Plan of Action of IQAC: 20192020 1. To prepare Academic Calender for the academic session 20192020 2. To arrange seminar, workshop (National, International) 3. To prepare career fair with placement opportunity 4. To introduce Diploma course 5. To organize seminar, workshop, open discussion to create awareness among the students and staffs regarding following: • Sexual harassment • Anti ragging • Gender equity • Drug addiction • Consumer rights • Intellectual property