

GUIDELINES FOR UPLOADING ANSWER SCRIPTS FOR THE STUDENTS

Students appearing for B.A./B.Sc. Honours/General & B.A. Major Semester-III & Semester-V Examinations, January 2022 must download their Question Papers and Upload their Answer-script as PDF file in the LMS portal. They must Login with their Student ID and Password using the following link.

LINK: <https://cloud.muralidhargirlscollege.ac.in/StudentPortal/Login.aspx>

STEPS TO BE FOLLOWED:

Click on : <https://cloud.muralidhargirlscollege.ac.in/StudentPortal/Login.aspx>

→ Click on student Login, to login from student's end to access LMS system.

→ Put your Student ID and password to login , click on Sign In button → Go to Home page

→ Click on Assignment button → Select the Semester you are in → Under Status, click on

Open Assignment to see the respective assignment. → Click on the Question Paper link.

Again Login → Follow the above steps → Click on dropdown to choose the semester → then click the Answer (under Submit tab) → Then Click on 'Choose File', to upload answer (in pdf format) → click on upload button and submit Assignment.

GUIDELINES

- Download Admit Card for appearing in Semester Examination (Theory) from College Website.
- In case of any discrepancy in the Admit Card please report the same to the college office immediately.
- Well before examination day please practice scanning answer scripts, labelling it and uploading it.
- Make necessary arrangements for the same.

- DOWNLOAD ADOBE SCAN OR ANY OTHER APP IN PHONE.
- SCAN THE TOP SHEET, ADMIT-CARD, ANSWER SCRIPT.
- While scanning, candidate should scan according to page nos.
- Top-Sheet, Admit-Card & Answer-script must be sent as a single file.
- Rename the File as specified above and save it as PDF.
- Upload the entire file in PDF format in the LMS Portal.

ON THE DAY OF EXAMINATION:

Students will download Question Paper 15 minutes before the Examination from College Website (Student Login)

www.muralidhargirlscollege.ac.in

Or Clicking on

<https://cloud.muralidhargirlscollege.ac.in/StudentPortal/Login.aspx>

Students will answer the Question Paper

Type of Paper:

- Preferably A4 Sheet /Copy
- Write on one side of paper
- Every page should be numbered.
- Write in BLACK /Blue Ink.
- Answers must be hand written.

TOP SHEET MUST HAVE:

- Subject Name
- Semester:
- Paper No.
- Registration No.
- CU Roll No.
- Date & Time

EVERY PAGE SHOULD HAVE

- CU Roll No.
- CU Registration no.
- Page no.

Sample Top Sheet: (Students may prepare the Top-Sheet beforehand)

UNIVERSITY OF CALCUTTA

BA/BSc/Major SEMESTER-II / IV / VI EXAMINATION, 2021 (Under CBCS)

SUBJECT : _____ (HONOURS/GENERAL/MAJOR)

SEMESTER: _____

PAPER: _____

CU REGISTRATION NO.: _____

CU ROLL NO.: _____

DATE OF EXAMINATION: _____

START TIME: _____ END TIME: _____

TOTAL NUMBER OF PAGES IN THE ANSWER SCRIPTS: _____

(Excluding the Top Sheet & Admit Card)

UPLOADING OF ANSWER SCRIPTS (PDF FILE) MUST BE DONE THROUGH LMS PORTAL WITHIN THE SPECIFIED TIME AFTER COMPLETION OF EXAMINATION ON THE DAY OF EXAMINATION

THE PDF FILE OF THE ANSWER SCRIPT MUST BE NAMED AS FOLLOWS:

Name of the File: **Semester no_Subject Name_Paper No_CU ROLL No**

Example: **Sem5 ENGA CC11 182044-11-000X**

ORDER OF THE PDF FILE:

- SCANNED COPY OF TOP SHEET
- SCANNED COPY OF ADMIT CARD/ EXAMINATION FORM
- SCANNED COPIES OF ANSWER SHEETS

B.A./B.Sc. Honours / General & B.A. Major SEMESTER-III & V EXAMINATION, Jan 2022

Students appearing for B.A./B.Sc. Honours / General & B.A. Major Semester-III & Semester-V Examinations, Jan 2022 may contact the following subject teachers for the mentioned Semester Examinations.

| Department | Semester-III | Semester-V |
|--------------------------------------------|---------------------------------------------|----------------------------------------------------|
| Sanskrit | PROLOY MANDAL DR. DEBASMRITI JANA | DR. SAMPRITI BISWAS DR. KRISHNA DUTTA |
| Bengali | DR. NIHAR KANTI MONDAL SHUKLA PATHAK | DR. MONI SHANKAR ADHIKARY |
| English | BIDISHA BISWAS ANWESHA MONDAL | DR. MADHUMANTI MAITRA RIMIKA BANERJEE |
| Mathematics | SUBHRAJIT DEY | DR. BANDANA DAS |
| Chemistry | DR. SENJUTI MANDAL | DR. SARAT CHANDRA PATRA |
| Botany | SONTU BUGH | DR. SHAMPRIYA CHOWDHURY |
| Economics | SUNETRA SENGUPTA | CHHANDA MANDAL |
| Geography | DR. SUVASREE DUTTA (DASGUPTA) KAKALI DAS | GOURI CHAKRABORTY AMRITA KAYAL BABLU SAMANTA |
| Psychology | DR. RITUPARNA BASAK RAKHI SENGUPTA | ANURAAG PRASAD LAMA MITALI MALLICK |
| Journalism & Mass Communication | SHASHI SUBBA NABANITA KUNDU | SAMINUR RAHAMAN PARAMITA PAL |
| Education | DR. RUDRA PRASAD SAHA RANITA MONDAL | DR. INDIRA SUR SASWATI SENGUPTA |
| Philosophy | SUKLA CHAKRABORTI JHUMUR BASU | ANJANA CHATTERJEE SUPARNA MUKHERJEE |
| Sociology | ATRAYEE SAHA | DR. UTTARA MAITY ADITI GHOSH |
| History | DR. SUSHMITA SENGUPTA | DR. CHANDRAKALA DATTA |
| Political Science | SHAYERI ROY | ALIFUN IZAZ SANHATI GHOSH |
| Physics | SURAJ ALI PARTHA SARATHI DEY | SURAJ ALI PARTHA SARATHI DEY |
| Statistics | SUBHANKAR SAHA | SUBHANKAR SAHA |
| Zoology | DR. SURAJIT SUR STUTI DAS MAHAPATRA | STUTI DAS MAHAPATRA DR. SURAJIT SUR |
| Microbiology | DR. PRIYA K. GOPAL | DR. PRIYA K. GOPAL |
| Film Studies | SUMANTO BANDOPADHYAY AVEEK MAJUMDAR | AVEEK MAJUMDAR SARMISTHA DUTTA ROY |
| TTMV | KATHAKALI CHAKRABORTY | UJJAL MALLICK |